

4 Master Files

4.1 Purpose

The Purpose of this module is to inquire the Static data setup by CDBL.

4.2 Modes of Operation

Master parameters can be inquired in online or offline mode.

4.3 Access Restrictions

DP can inquire Master Data.

4.4 Screen Layout

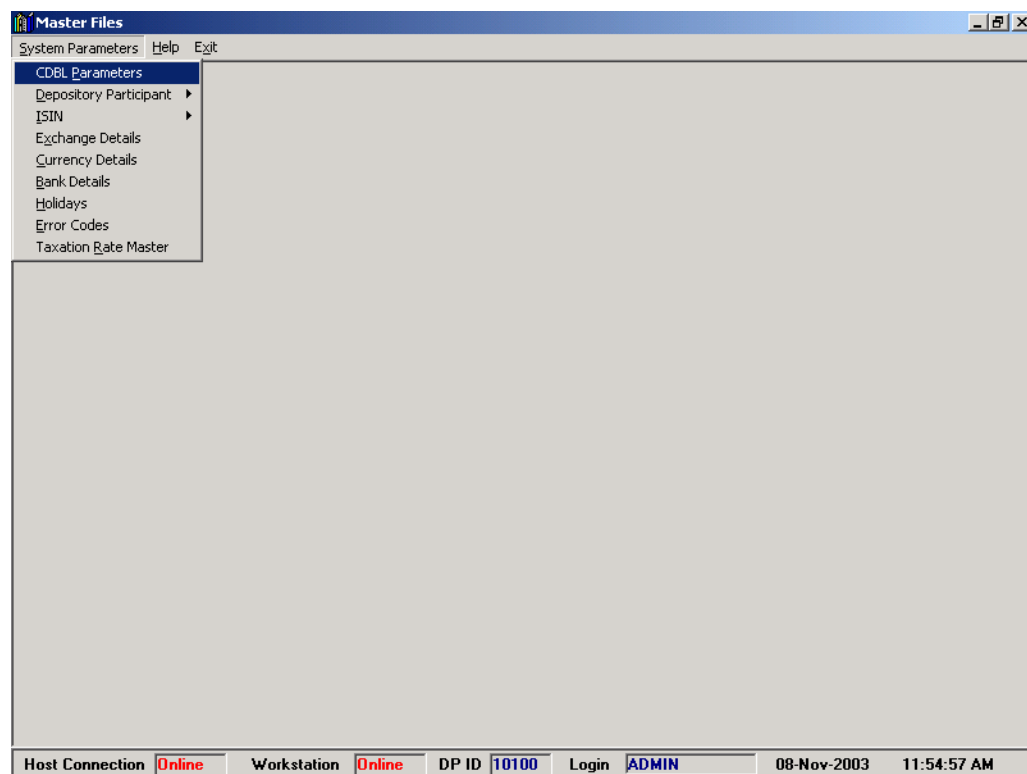


Figure 4.1. Initial Screen For Master Files

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4.4.1 CDBL Parameters Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > CDBL Parameters > Inquire	To Inquire Depository Parameters.	Alt + S > P > Alt + I

The screenshot displays a software window titled "Master Files - [CDBL Parameters Inquire - Selection Criteria]". Inside, there's a "CDBL Details" section with two input fields: "Depo ID" containing the value "1" and "Name" containing "Central Depository Bangladesh Limited (CDBL)". Below these fields are "OK" and "Cancel" buttons. At the bottom of the window, a status bar provides system information: "Host Connection" is "Online", "Workstation" is "Online", "DP ID" is "10500", "Login" is "CDBL", and the date/time is "16-Apr-2001 10:36:50 AM".

Figure 4.2. CDBL Parameters – Selection Criteria

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
DEPO ID	Depository ID	If selected, Depository. ID needs to be specified

Buttons Available

Name	Purpose	Hot Key
Ok	To Display the details of selected Depository. ID	Alt + O
Cancel	To cancel Modify operation and return to the previous screen	Alt + C

Only the Name and Address Information of the Depository is available to the DP/Issuer

Figure 4.3. Screen for CDBL Parameters Inquiry

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Name	Name of the Depository	R	
Address Line 1	Address Line 1 of the Depository	R	
Address Line 2	Address Line 2 of the Depository	R	
Address Line 3	Address Line 3 of the Depository	R	
City	City	R	
State/Division	State/Division	R	
Country	Country	R	
Postal Code	Zip Code/Postal Code	R	
Phone 1	Phone 1	R	
Phone 2	Phone 2	R	
Fax	Fax	R	
Email	E-mail ID	R	

Buttons Available

Name	Purpose	Hot Key
Close	To cancel the Inquiry operation and return to the previous screen	Alt + C

4.4.2 Depository Participant (DP Details) Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Depository Participant > DP Details > Inquire	To Inquire on the DP Details.	Alt + S > D > P > Alt + I

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
DP Type	DP Type	If selected, DP Type needs to be specified
DP ID	DP ID	- DP ID is mandatory

Figure 4.4. Screen for DP Selection criteria

Selection Criteria

Selection Option	Fields	Selection Type
DP ID	DP ID of the DP to be Inquired	If selected, DP ID needs to be specified
DP Short Name	Short Name of the DP	If the filter criteria for the DP is selected as 'C%', the DPs with short name starting with 'C' will be displayed to the user
DP Status	Status of the DP	DPs with selected DP status will be displayed

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Buttons Available

Name	Purpose	Hot Key
Select	To View DPs with the given criteria	Alt + S
Cancel	To cancel the Inquiry operation and return to the Previous screen	Alt + C

If '**Select All**' option is selected, then all the DPs (if No DP Type is mentioned) or all the DPs of the given DP Type will be displayed to the user.

Figure 4.5. Screen for DP Selection criteria

Buttons Available

Name	Purpose	Hot Key
Select	To select the DP.	Alt + S
Cancel	To cancel the Inquiry operation and return to the Previous screen	Alt + C

Figure 4.6. Screen for Selection Criteria DP Details Inquiry

Buttons Available

Name	Purpose	Hot Key
OK	To View DP Information	Alt + O
Cancel	To cancel the Inquiry operation and return to the Previous screen	Alt + C

Only the DP Name, Address Information (Page 1) and Contact Persons Name and Address Information (Page 3) is Available to DP/Issuer for Inquiry on Other DP/Issuers. DP/Issuer can view all his information.

Master Files - [DP Details Inquire]

Main Menu Inquire

DP Details

DP Type Broker DP

DP ID

DP Information

Name

Short Name

Address Line 1

Address Line 2

Address Line 3

City Phone 1

State/Division Phone 2

Country Fax

Postal Code

Email

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Close

Host Connection **Online** Workstation **Online** DP ID **10500** Login **CDBL** 25-Apr-2001 11:52:04 AM

Figure 4.7. Screen for DP Details Inquire – Page 1

Master Files - [DP Details Inquire]

Main Menu Inquire

DP Details

DP Type Overseas Corporate Bodies

DP ID

DP Details

DP Category Overseas Corporate Bodies

Registration No

Invoice Flag

CA Calculation Flag

Setup Date

DP Status Active

Suspension Expiry Date

Cash Disbursal Flag

Borrowing Flag

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Close

Host Connection **Online** Workstation **Online** DP ID **10500** Login **CDBL** 25-Apr-2001 11:52:34 AM

Figure 4.8. Screen for DP Details Inquire – Page 2

Master Files - [DP Details Inquire]

Main Menu Inquire

DP Details

DP Type Broker DP

DP ID

Contact Person Information

Registered Contact Name

Registered Contact Desig.

Operational Contact Name

Operational Contact Desig.

Address Line 1

Address Line 2

Address Line 3

City Phone 1

State/Division Phone 2

Country Fax

Postal Code

E-Mail

Page 1 Page 2 **Page 3** Page 4 Page 5

Close

Host Connection **Online** Workstation **Online** DP ID Login 25-Apr-2001 11:52:55 AM

Figure 4.9. Screen for DP Details Inquire – Page 3

Master Files - [DP Details Inquire]

Main Menu Inquire

DP Details

DP Type Broker DP

DP ID

Miscellaneous Information

AGM Date

Year End Date

Net Worth

CDBL Shares

Last AGM Date

Net Worth Date

User Defined Fields

Field 1

Field 2

Field 3

Page 1 Page 2 Page 3 **Page 4** Page 5

Close

Host Connection **Online** Workstation **Online** DP ID Login 25-Apr-2001 11:53:13 AM

Figure 4.10. Screen for DP Details Inquire – Page 4

Figure 4.11. Screen for DP Details Inquiry – Page 5

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
DP Type	Type of DP Being Inquired	M, N	1- Exchange DP,2- Broker DP,3- Regular DP,4- Issuer, 5- Depository, 6- Custodian DPs.
Name	Name of the DP	R	
Short Name	Short Name of the DP	R	Short Name of the DP is used for displaying whenever a DP ID appears any where in the application e.g. reports
Address Line 1	Address Line 1	R	
Address Line 2	Address Line 2	R	
Address Line 3	Address Line 3	R	
City	City	R	
State/Division	State/Division	R	
Country	Country	R	
Postal Code	Postal Code/ Zip Code	R	
Email	E-mail ID	R	

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Field Name	Description	Field Type	Remarks
Phone 1	Phone 1	R	
Phone 2	Phone 2	R	
Fax	Fax	R	
DP Category	Category of DP	R	Local Institutional Investor, Local Corporate Body, FII, Corporate Body, Bank etc.
Registration No.	Unique Number provided by the Regulatory authority.	R	
Invoice Flag	Flag to indicate if a DP is to be excluded from invoicing	R	
CA Calculation Flag	Indicates, if the CA Calculations are done by Issuer/CDBL.	R	
Set up Date	Business Date on which the DP was set up	R	
DP Status	Status of DP	R	Status of DP Can Be Active, Inactive, and Suspended. During set up the status is preloaded to Inactive
Suspension Expiry Date	In the case of Suspended DP, Suspension Expiry Date	R	
Cash Disbursal Flag	Indicates , if the Cash portion of the Corporate Action is disbursed by the Issuer.	R	
Borrowing Flag	Indicates if borrowing is allowed for the DP	R	
Registered Contact Name	Registered Contact Name	R	
Registered Contact Desig.	Registered Contact Designation.	R	
Operational Contact Name	Operational Contact Name	R	
Operational Contact Desig.	Operational Contact Designation.	R	
Address Line 1	Address Line 1	R	
Address Line 2	Address Line 2	R	
Address Line 3	Address Line 3	R	
City	City	R	
State/Division	State/Division	R	
Country	Country	R	
Postal Code	Postal Code/Zip Code	R	
Email	Email	R	

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Field Name	Description	Field Type	Remarks
Phone 1	Phone 1	R	
Phone 2	Phone 2	R	
Fax	Fax	R	
AGM Date	Annual General Meeting Date	R	Significant in case of Issuer
Year End Date	Year End Date of Depository Participant.	R	Significant in case of Issuer
CDBL Shares	Number of Shares the Depository Participant holds of CDBL.	R	
Last AGM Date	Last Annual General Meeting Date		Significant in case of Issuer
Net Worth	Total Capital (Equity + Preference) of the Depository Participants Company	R	
Net Worth Date	Net Worth Date	R	
User Defined Field 1	User Defined Field	R	
User Defined Field 2	User Defined Field	R	
User Defined Field 3	User Defined Field	R	
DP Account Information			
Exchange ID	Exchange ID	R	Exchange ID is significant, only in case of Exchange DP, Broker DP.
Trading ID / Broker Code	Trading ID / Broker Code	R	Trading ID / Broker Code is a unique Identification number provided by the Exchange to the Broker DP.
Clearing Account Number	Clearing Account Number of the DP	R	Only Exchange DP and Broker DP will have Clearing Accounts.
Principal Account Number	Principal Account Number of the DP	R	

Buttons Available

Name	Purpose	Hot Key
Close	To Cancel the Inquire operation and return to the	Alt + C

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	Previous screen	
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4.4.3 ISIN (ISIN Details) Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > ISIN > ISIN Details > Inquiry	To Inquire the Details an ISIN.	Alt + S > I > I > Alt + I

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
ISIN Code	ISIN Code	12 Digit Code of the ISIN.

Master Files - [ISIN Details Inquire - Selection Criteria]

Main Menu Inquire

ISIN Alpha Code Short Name

Description

OK Cancel

Select ISIN

ISIN Selection Criteria

Exchange ID

ISIN Alpha Code

Short Name

Status

Issuer Id

☐ Select All

Select Cancel

Host Connection Online Workstation Online DP ID 10300 Login CDBL 24-Apr-2001 12:01:30 PM

Figure 4.12. Details Inquiry (Selection Criteria).

Selection Option	Fields	Selection Type
Exchange ID	Exchange ID at which the ISIN is registered	If ISIN is registered at more than one exchange, more than one record per ISIN will be shown to the user indicating the registration of ISIN at multiple exchanges.
ISIN Alpha Code	12 digit ISIN code	If the filter criteria for the ISIN Code is selected as 'C%', the ISINs with Code starting with 'C' will be displayed to the user
Short Name	Short Name of the ISIN	If the filter criteria for the ISIN Short Name is selected as 'C%', the ISINs with Short Name starting with 'C' will be displayed to the user
Status	Status of the ISIN	Status of the ISIN

If **'Select All'** option is selected, then all the ISIN will be displayed to the user. In case of Issuer, all the ISINs belonging to the Issuer will be shown.

Master Files - [ISIN Details Inquire - Selection Criteria]

Main Menu Inquire

ISIN Alpha Code Short Name

Description

OK Cancel

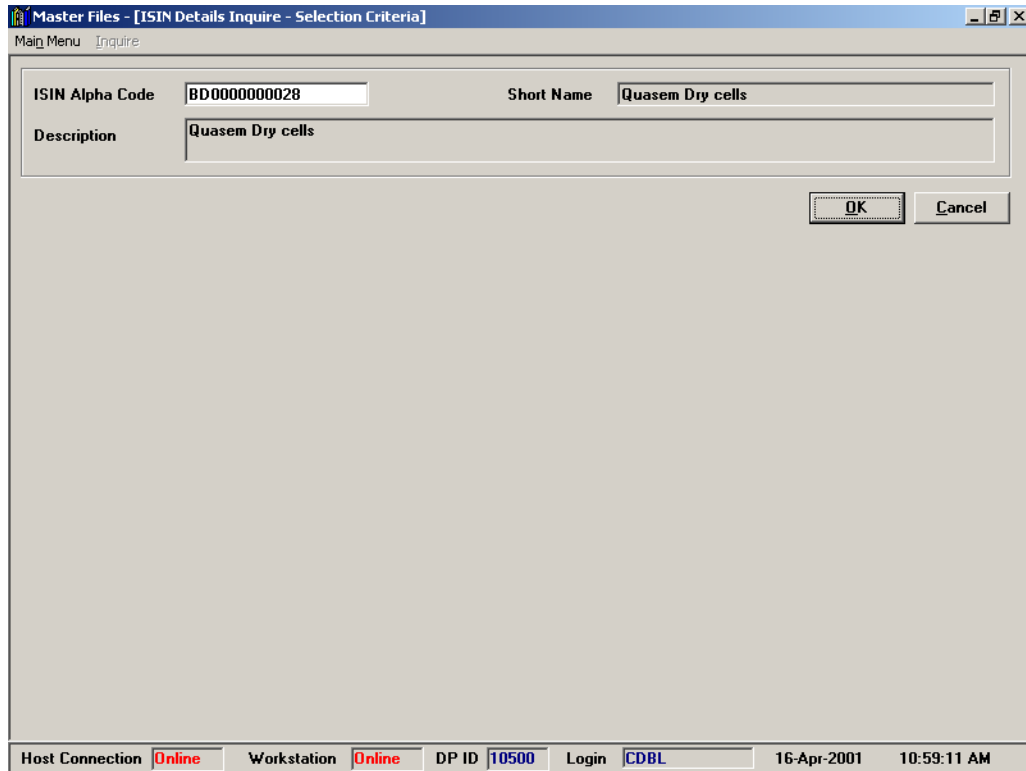
	Exchange ID	Scrip Code	ISIN Alpha Code	Short Name
1	10	1	BD0201AFAU16	Aftab Auto
2	10	2	DEM000000008	CMC Ltd.
3	10	7	BDB000000007	TREASURY BILL 91 DAY
4	10	10	CA0000000012	DEBT INSTRUMENT
5	11	10	CA0000000012	DEBT INSTRUMENT
6	10	20	CA0000000004	CA Test
7	10	21	DEM000000016	TCS
8	10	105	BD0105NBL002	National Bank

Exchange ID

Select Cancel

Host Connection **Online** Workstation **Online** DP ID **10100** Login **ADMIN** 08-Nov-2003 11:57:09 AM

Figure 4.13.ISIN Details Inquiry (Selection Criteria).



Master Files - [ISIN Details Inquire - Selection Criteria]

Main Menu Inquire

ISIN Alpha Code: BD0000000028 Short Name: Quasem Dry cells

Description: Quasem Dry cells

OK Cancel

Host Connection: Online Workstation: Online DP ID: 10500 Login: CDBL 16-Apr-2001 10:59:11 AM

Figure 4.14. ISIN Details Inquiry (Selection Criteria).

Buttons Available

Name	Purpose	Hot Key
Ok	To fire the Inquiry with the selected criteria	Alt + O
Cancel	To cancel Inquiry operation and return to the previous screen	Alt + C

Master Files - [ISIN Details Inquire]

Main Menu Inquire

ISIN Alpha Code: BD0000000028 Short Name: Quasem Dry cells

Description: Quasem Dry cells

ISIN Details

Issuer ID	101 rta101	Market Lot	1
Security Type	1 Ordinary Shares	Original ISIN	BD0000000028
Market Type	3 Fully Paid Parri Passu	ISIN Decimal Code	0 No Decimal Places
ISIN Status	A Active	Suspension Expiry Date	
Suspension Status	0 Not Suspended	Traded Currency	BDT TAKA
Base Currency	BDT TAKA	Expiry Date	
Setup Date	09-Feb-2001	Paid Up Value	500.000
Par Value	500		

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Close

Host Connection Online Workstation Online DP ID 10500 Login CDBL 16-Apr-2001 10:59:32 AM

Figure 4.15.ISIN Details Inquiry – Page 1.

Master Files - [ISIN Details Inquire]

Main Menu Inquire

ISIN Alpha Code: BD0000000028 Short Name: Quasem Dry cells

Description: Quasem Dry cells

ISIN Details

Hold Demat	No	Hold Remat	No
Redemption Price	0.000	Redemption Date	
ISIN Close price	0.000	ISIN Close Date	12-Apr-2001
Book Closure Date		Record Date	
Issue Date		Paid Up Capital	5,000
Authorized Capital	0	Previous Authorized Capital	0

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Close

Host Connection Online Workstation Online DP ID 10500 Login CDBL 22-Apr-2001 01:46:48 PM

Figure 4.16.ISIN Details Inquiry – Page 2.

Master Files - [ISIN Details Inquire]

Main Menu Inquire

ISIN Alpha Code: Short Name:

Description:

Pricing Frequency: On Market ISIN

Vault Flag: CDS And Vault

Method of Interest Calculation: Not Applicable

Legal Form: Bearer

ISIN Category: Category V

No. of Days per Year:

Tax Applicability:

InterDepository Flag: CDBL

Invoice Flag:

Publish ISIN Flag:

Money Due Date:

Remarks:

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Close

Host Connection: Online Workstation: Online DP ID: Login: 22-Apr-2001 01:49:54 PM

Figure 4.17.ISIN Details Inquire – Page 3.

Master Files - [ISIN Details Inquire]

Main Menu Inquire

ISIN Alpha Code: Short Name:

Description:

User Defined Fields

Field 1:

Field 2:

Field 3:

Field 4:

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Close

Host Connection: Online Workstation: Online DP ID: Login: 22-Apr-2001 01:47:00 PM

Figure 4.18.ISIN Details Inquire – Page 4.

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Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Issuer ID	Issuer ID of the ISIN	R	
Security Type	Security Type of the ISIN	R	
Market Lot	Market Lot of the ISIN	R	
Market Type	Market Type of the ISIN	R	
Original ISIN	In case of Non-Parripassu ISINs, Original ISIN is the Parent ISIN of the ISIN Being Setup	R	
ISIN Status	Status of the ISIN	R	
ISIN Decimal Code	Decimal Code of the ISIN	R	
Suspension Status	If the Status of the ISIN is suspended, Suspension status indicates the type of suspension e.g. Suspended for debits, credits or both	R	
Suspension Expiry Date	Expiry date of suspension.	R	
Base Currency	Base Currency of ISIN	R	The currency in which the ISIN has been originally issued.
Traded Currency	Traded Currency of ISIN	R	The currency in which the ISIN is normally traded.
Setup Date	Business date on which the ISIN was set up	R	
Expiry Date	Expiry Date	R	
Par Value	Par Value of the ISIN	R	
Paid Up Value	Paid up value of the ISIN	R	
Hold Demat	Indicates whether any Dematerialisation is allowed on the ISIN	R	
Hold Remat	Indicates whether any Rematerialisation is allowed on the ISIN	R	
Redemption Price	Redemption Price	R	Redemption Price of Bonds, debentures etc
Redemption Date	Redemption Date	R	
ISIN Close Price	ISIN Close Price	R	
Close Price Date	Close Price Date	R	

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Field Name	Description	Field Type	Remarks
Book Closure Date	Book Closure Date	R	
Record Date	Record Date	R	
Issue Date	Issue Date	R	
Paid Up Capital	Paid Up Capital	R	
Issue Price	Issue Price	R	For Treasury bills
Authorized Capital	Authorized Capital	R	
Previous Authorized Capital	Previous Authorized Capital	R	
Pricing Frequency	Pricing Frequency	R	Indicates, if the ISIN is an On-Market ISIN or an Off Market ISIN
Vault Flag	Vault Flag	R	Flag indicating if an ISIN is also part of the Vault System
Method of Interest Calculation	Method of Interest Calculation	R	Applicable for Bonds, debentures, Treasury Bills, Commercial Papers and Zero Coupon Bonds. A: - Absolute M: - Month as 30 N: - Not Applicable for the selected security type
Legal Form	Legal Form	R	Bearer or Registered.
ISIN Category	ISIN Category	R	Category to which ISIN belongs.
No. of Days Per Year	No. of Days Per Year	R	Applicable for Bonds, Debentures and Commercial Papers. Can be 360 or 365.
Tax Applicability	Tax Applicability	R	Flag to indicate whether income from ISIN is taxable or not.
Interdepository Flag	Interdepository Flag	R	The depository where this security is registered
Invoice Flag	Invoice Flag	R	Flag to indicate whether ISIN is excluded from invoicing
Publish ISIN Flag	Publish ISIN Flag	R	Flag to indicate whether all DPs are allowed to inquire on the ISIN
Money Due Date	Money Due Date	R	Due date for calling the amount due on securities which is applicable for partially paid-up shares.
Remarks	Remarks	R	

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Field Name	Description	Field Type	Remarks
User Defined 1	User Defined 1	R	
User Defined 2	User Defined 2	R	
User Defined 3	User Defined 3	R	

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

4.4.4 ISIN Exchange Reference Details (ISIN Details)

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > ISIN > Exchange Reference Details.	To Inquire the ISIN Exchange Reference Created During Set up.	Alt + S > I > Alt + E

Selection Criteria

Selection Option	Fields	Selection Type
ISIN Alpha Code	ISIN Alpha Code	12 Digit Code of the ISIN.

Master Files - [ISIN Exchange Reference - Selection Criteria]

Main Menu

ISIN Alpha Code: SETIN1000004 Short Name (English): SET ISIN 1

Description: First ISIN for Settlement Testing

OK Cancel

Host Connection: Online Workstation: Online DP ID: 10500 Login: CDBL 16-Apr-2001 10:47:23 AM

Figure 4.19. ISIN Exchange Reference Details – Selection Criteria

Master Files - [ISIN Exchange Reference - Selection Criteria]

Main Menu

ISIN Alpha Code: CA0000000012 Short Name (English): DEBT INSTRUMENT

Description: test CA

Exchange Reference Information

Exchange Id	Exchange Name	Scrip Code	Trading Ref	Listing Ref
10	Dhaka Stock Exchange Limited	10	Yes	Yes
11	Chittagong Stock Exchange Limited	10	Yes	Yes

Close

Host Connection: Online Workstation: Online DP ID: 10100 Login: ADMIN 08-Nov-2003 12:00:06 PM

Figure 4.20. ISIN Exchange Reference Details – Inquiry

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Exchange ID	Exchange ID	R	
Exchange Name	Exchange Name	R	
Scrip Code	Scrip Code	R	Unique for an Exchange.
Trading Ref	Traded Flag	R	Flag indicating whether the ISIN is traded on the exchange.
Listing Ref	Listed Flag	R	Flag indicating whether the ISIN is listed on the exchange.

Buttons Available

Name	Purpose	Hot Key
Close	To go back to the Previous Screen	Alt + C

4.4.5 Exchange Details Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Exchange Details > Inquiry	To Inquire Exchange Details.	Alt + S > X > Alt + I

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
Exchange ID	Exchange ID	If the Selected Exchange ID needs to be specified.

Figure 4.21. Exchange Details Inquiry – Selection Criteria

Selection Option	Fields	Selection Type
Exchange ID	Exchange ID	Exchange details of the selected Exchange id will be displayed to the user.
Exchange Name	Exchange Name	If the filter criteria for the Exchange Name is selected as 'C%', the Exchanges with Name starting with 'C' will be displayed to the user

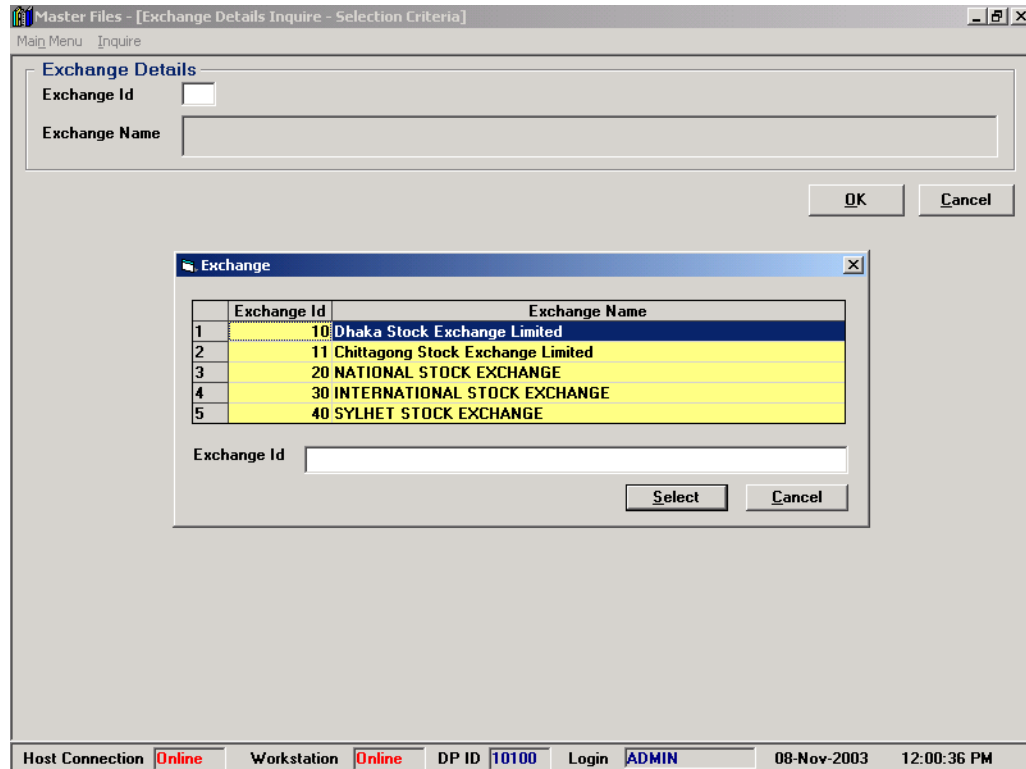


Figure 4.22.Exchange Details Inquiry – Selection Criteria

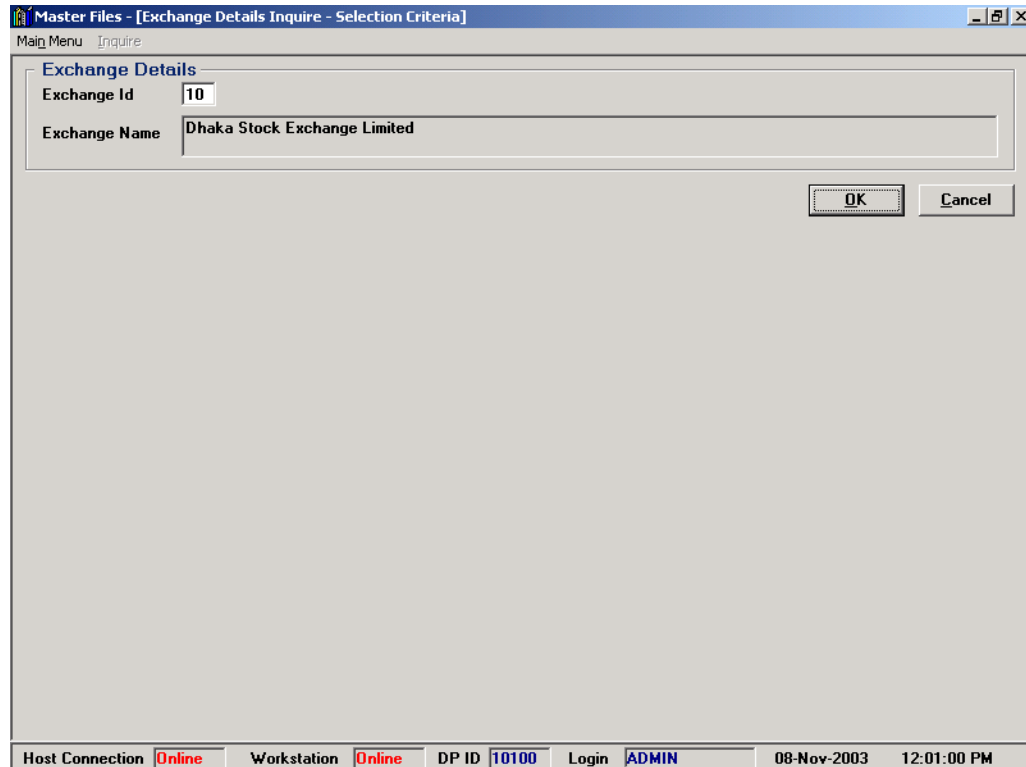


Figure 4.23.Exchange Details Inquiry – Selection Criteria

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Buttons Available

Name	Purpose	Hot Key
Ok	To fire the Inquiry with the selected criteria	Alt + O
Cancel	To cancel the Inquiry operation and return to the previous screen	Alt + C

Master Files - [Exchange Details Inquire]

Main Menu Inquire

Exchange Details

Exchange Id:

Exchange Name:

Contact Name:

Contact Designation:

Address Line 1:

Address Line 2:

Address Line 3:

City:

State/Division:

Country:

Postal Code:

E-Mail:

Priority:

Phone 1:

Phone 2:

FAX:

Host Connection: Online Workstation: Online DP ID: 10100 Login: ADMIN 08-Nov-2003 12:01:19 PM

Figure 4.24. Exchange Details Inquiry

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Contact Name	Contact Persons Name	R	
Contact Design.	Contact Persons Designation	R	
Address Line 1	Address Line 1	R	
Address Line 2	Address Line 2	R	
Address Line 3	Address Line 3	R	
City	City	R	
State/Division	State/Division	R	
Country	Country	R	
Postal Code	Zip Code or Postal Code	R	

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Field Name	Description	Field Type	Remarks
Email	Email ID	R	
Phone 1	Phone 1	R	
Phone 2	Phone 2	R	
FAX	FAX	R	
Priority	Exchange Priority	R	Used while determining the ISIN Close price, In case when the ISIN is traded at two or more exchanges and the close price is different at each of the exchanges, the close price of ISIN at the exchange with highest priority is considered for calculations in the system.

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

4.4.6 Currency Details Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Currency Details > Inquiry	To Inquire Currency Details.	Alt + S > C > Alt + I

Figure 4.25.Currency Details Inquire – Selection Criteria

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
Currency Code	Three – letter Currency code.	If selected, the Currency code needs to be specified.

Buttons Available

Name	Purpose	Hot Key
Ok	To fire the Inquiry with the selected criteria	Alt + O
Cancel	To cancel the Inquiry operation and return to the previous screen	Alt + C

Figure 4.26.Currency Details Inquiry

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Currency Symbol	Three Digit Symbol of Currency	R	
Alpha Code	Alpha Code	R	
Short Name	Short Name	R	Short Name of Currency is used to display whenever the Currency code is selected In the system.
Description	Description	R	
Decimal Edit Code	Decimal Digit Code	R	No. Of Decimal Places for the currency

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

4.4.7 Bank Details Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Bank Details > Inquiry	To Inquiry Bank Details.	Alt + S > B > Alt + I

Figure 4.27. Bank Details Inquiry – Selection Criteria

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
Branch ID	Branch ID	If selected, Branch ID needs to be specified
Branch Name	Branch Name	If selected Branch Name is specified as 'S%', then all the Branches with Branch Name starting with 'S' will be displayed to the user.

Buttons Available

Name	Purpose	Hot Key
Ok	To fire the Inquiry with the selected criteria	Alt + O
Cancel	To cancel the Inquiry operation and return to the previous screen	Alt + C

Master Files - [Bank Details Inquiry - Selection Criteria]

Main Menu Inquire

Bank Details

Branch ID

Branch Name

OK Cancel

Select Branch

Branch Selection Criteria

Branch ID

Branch Name

☐ Select All

Select Cancel

Host Connection **Online** Workstation **Online** DP ID 10300 Login CDBL 24-Apr-2001 12:04:48 PM

Figure 4.28. Bank Details Inquiry.

If 'Select All' option is selected, all the records will be displayed to the user.

Master Files - [Bank Details Inquiry - Selection Criteria]

Main Menu Inquire

Bank Details

Branch ID

Branch Name

OK Cancel

Branch Details

Branch Id	Branch Name	Bank Name
1 SONALI01-1A	Sonali Bank Branch 1A	Sonali Bank

Branch Id

Select Cancel

Host Connection **Online** Workstation **Online** DP ID 10300 Login CDBL 24-Apr-2001 12:07:36 PM

Figure 4.29. Bank Details Inquiry.

Master Files - [Bank Details Inquire - Selection Criteria]

Main Menu Inquire

Bank Details

Branch ID

Branch Name

Host Connection **Online** Workstation **Online** DP ID **10300** Login **CDBL** 24-Apr-2001 12:05:09 PM

Figure 4.30. Bank Details Inquiry.

Master Files - [Bank Details Inquire]

Main Menu Inquire

Bank Details

Branch ID

Branch Name

Address Information

Bank Name

Contact Name

Contact Designation

Address Line 1

Address Line 2

Address Line 3

City Phone 1

State/Division Phone 2

Country Fax

Postal Code BB A/c No

Email

Host Connection **Offline** Workstation **Online** DP ID **10300** Login **ADMIN** 23-Oct-2003 12:01:39 AM

Figure 4.31. Bank Details Inquiry.

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Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Bank Name	Bank Name	R	
Contact Name	Contact Person's Name	R	
Contact Desig.	Contact Person's Designation	R	
Address Line 1	Address Line 1	R	
Address Line 2	Address Line 2	R	
Address Line 3	Address Line 3	R	
City	City	R	
State/Division	State/Division	R	
Country	Country	R	
Postal Code	Postal Code	R	
Email	Email	R	
Phone 1	Phone 1	R	
Phone 2	Phone 2	R	
FAX	FAX	R	
BB A/C No	Account Number of the Bank with Bangladesh Bank	R	
Email	Email of Bank/contact person		

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

4.4.8 Holiday Details

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Holidays	To Inquire on the Existing Holidays set up in the system	Alt + S > H

Master Files - [Holiday Details]

Main Menu

Holiday Information

HOLIDAY START DAY	DESCRIPTION	NO. OF HOLIDAYS	NEXT WORKING DAY
09-Sep-2002	Ganesh Chaturthi	1	10-Sep-2002

Close

Host Connection **Online** Workstation **Online** DP ID 10500 Login CDBL 16-Apr-2001 10:54:02 AM

Figure 4.32.Holiday Details

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Holiday Start Day	Holiday Start Day	R	Start Day of the Holiday should be greater than current Business date.
No Of Holidays	No Of Holidays	R	Number of Holidays
Holiday Description	Holiday Description	R	(Sequence of fields in the screen is different)
Next Working Day	Next Working Day	R	Next Working day is calculated depending on the Week Day Pattern and the Holidays declared.

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

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4.4.9 Error Codes Inquire

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Error Codes	To Inquire the Error Codes.	Alt + S > E

The screenshot displays a software window titled "Master Files - [Error Codes Inquiry - Selection Criteria]". Inside, there's a "Main Menu" section. It contains two input fields: "Module Code" with the value "15" and a "Remat" button next to it. To the right, there's an "Error Code" field with the value "REM0002-F". Below these fields are "OK" and "Cancel" buttons. At the bottom of the window, a status bar provides system information: "Host Connection" (Online), "Workstation" (Online), "DP ID" (10500), "Login" (CDBL), and the date/time "16-Apr-2001 11:01:35 AM".

Figure 4.33. Error Codes – Selection Criteria.

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
Module Code	Module Code	Module Code is mandatory
Error Code	Error Code	Error code is mandatory

Buttons Available

Name	Purpose	Hot Key
Ok	To fire the Inquiry with the selected criteria	Alt + O
Cancel	To cancel the Inquiry operation and return to the previous screen	Alt + C

Figure 4.34. Error Codes Inquiry.

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Message	Displayed when error occurs	R	
Cause	Cause of the error	R	
Action	Action to be taken when error occurs	R	

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

4.4.10 Taxation Rate Inquiry

Activation Options

Menu Name	Purpose	Hot Key
System Parameters > Taxation Rate Master > Inquiry	To Inquire taxation rate.	Alt + S > R > Alt + I

Figure 4.35. Taxation Rate Inquiry – Selection Criteria

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
Assessment Year	Assessment Year	Assessment Year for which the tax rate is applicable, Should be in accordance with the Financial start month and Financial end month in the CDBL Parameters menu.
Individual/ Company Flag	Individual/ Company Flag	Indicates if the particular Tax rate is applicable for an Individual or Company.
Resident/Non Resident Flag	Resident/Non Resident Flag	Indicates if the particular Tax rate is applicable for a Resident or Non Resident.
Dividend/Interest Flag	Dividend/Interest Flag	Indicates if the particular Tax rate is applicable for a Dividend, Interest or Treasury Bills.
Nationality	Nationality	Nationality, to which the tax rate is applicable

Buttons Available

Name	Purpose	Hot Key
Ok	To fire the Inquiry with the selected criteria	Alt + O
Cancel	To cancel the Inquiry operation and return to the previous screen	Alt + C

Master Files - [Taxation Rate Inquire]

Main Menu Inquire

Assessment Year: 2000-2002

Individual/Company Flag: Individual

Resident/Non Resident Flag: Resident

Dividend/Interest Flag: Dividend

Nationality: BAN Bangladesh

Minimum Amount Not Taxable: 100,000

Taxation Rate Details

Amount From	Amount To	Rate
1000	1001	10

Close

Host Connection: Online Workstation: Online DP ID: 10500 Login: CDBL 16-Apr-2001 11:05:44 AM

Figure 4.36. Taxation Rate Inquiry

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Amount From	Amount From	R	Start Amount of the slab.
Amount To	Amount To	R	End Amount of the Slab
Rate	Rate	R	Rate applicable for the slab.

Buttons Available

Name	Purpose	Hot Key
Close	To return to the previous screen	Alt + C

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4.5 Acknowledgement/Reports Available

List of Reports

Master Files Reports are available through the Master Reports Application. Master Files Reports can be viewed after executing the particular Report given in the list of reports of the Master Reports Module.

File Name	Type
List of User Defined Field Codes – CD02	Request
List Of ISINs – CD03	Request
ISIN Exchange Details – CD39	Request
Taxation Rate Details – CD40	Request